



# MEMORANDUM

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**DATE:** April 18, 2018

**TO:** Mark Perkins, City Administrator

**FROM:** Lori Obermoeller, Director of Finance

**SUBJECT:** Third Quarter FY 2018 Financial Analysis

Attached is the financial report for the General Fund, the Municipal Enterprise Fund, the Capital Fund, the Sewer Lateral Fund and the Public Safety Fund for the 3<sup>rd</sup> quarter of FY 2018. The significant fluctuations are summarized below:

## 1. General Fund

### a. Revenues

Overall, year-to-date revenues for FY 2018 are \$422,417 higher than the same time period for FY 2017. The increases are primarily in the areas of:

- Utility Taxes – up \$192,001, but \$179,516 of this was due to a one-time lawsuit settlement from Ameren
- Intergovernmental - up \$224,147, with sales tax \$281,000 higher than last year, but County Road and Bridge tax is down about \$62,000
- Licenses and Permits – up \$138,708 due to an increase in business license revenue (\$54,519 mostly timing) and an increase in building permits (up \$87,000)
- Interest Revenue – up \$67,397 due to an increase in interest rates

Below are the major revenue sources that have decreased:

- Property Taxes – down \$35,943 due to a larger amount of protested accounts in a reassessment year
- Court Revenues – down \$108,681 due to change in municipal court laws
- Grant Revenues – down \$24,214 due to less activity with Police Grants
- Other Revenues – down \$41,354 due to no sale of capital assets in FY 2018

### b. Expenditures

Expenditures for the General Fund are \$1,317,139 more than the same time period in FY 2017 due to the following:

- Transfers Out to Capital Fund – up \$1,000,000 from FY 2017 due to Ladue Road Emergency Project
- Pension – up \$723,928 due to all of the pension contribution for the Legacy DB Plan being paid by the end of the 2<sup>nd</sup> quarter instead of spreading it out over 4 quarters as done previously.

Significant reductions in expenditures from FY 2017 include:

- Court Department – down \$45,667 due to 1 less FT position
- Interdepartmental – down \$55,009 due to less in medical reimbursements and health insurance for retirees (\$22,152) and less in city liability and property insurance (\$41,010)

- Municipal Facilities Maint. – down \$36,020 due to emergency repair in FY 2017
- Police Admin. – down \$36,585 due to timing of WCDC quarterly payments
- Police Patrol – down \$172,414 due to vehicle purchases in FY 2017 that have not yet occurred in FY 2018
- Street Maint. – down \$57,391 due to less snow removal supplies needed in FY 2018

The overall net change for FY2018 is a deficit of \$271,556 which is currently under the budgeted deficit of \$633,280.

## 2. Municipal Enterprise Fund

### a. Revenues

Overall, Revenues for the Enterprise Fund are \$32,034 less than what was received in FY 2017, but within the budget for FY 2018. Last year at this time, we received a one-time payment of \$120,000 for the Dielmann Tower Lease.

### b. Expenditures

Expenditures are \$34,661 more than last year with most of that being due to an increase in water and sewer costs for the golf course due to a really dry year.

We budgeted an increase in revenues and expenditures for the Enterprise Fund and everything seems to be on track with the budget.

## 3. Capital Fund

### a. Revenues

At this time, revenues for the Capital Fund are down \$39,352 from last year (after you back out the Transfer-in from the General Fund for the Ladue Road project), which is due to the less in Grant revenue than FY 2017. Sales Tax was actually up \$32,071 over FY 2017.

### b. Expenditures

Expenditures are at \$316,921 more than last year, but most of that is due to the emergency Ladue Road project. All of these expenditures are within the FY 2018 budget. Some of the major expenditures for FY2018 are as follows:

- Golf Course Cart Path Project - \$490,352 (Largely grant funded)
- Park Bridge Replacement - \$32,476
- Dielmann HVAC - \$128,567
- Alden Lane Culvert Improvements - \$141,935
- Ladue Road - \$771,860
- Asphalt - \$216,032
- Concrete - \$467,122.
- Sidewalks - \$114,109
- Microsurfacing - \$224,743
- Traffic Signal Enhancements - \$94,691
- Olympia Ice Resurfacers - \$69,500
- IT Server - \$62,652
- PW One-Ton Dump Truck with Plow & Spreader - \$34,640
- Bobcat - \$64,823

Overall, the Capital Fund is within the amended budget.

**4. Sewer Lateral Fund**

c. Revenues

Sewer Lateral Revenue is \$2,188 less than last year, but that's due to more funds held in protest than FY 2017 since this is a reassessment year.

d. Expenditures

Expenditures are \$24,169 less than last year due to changing reimbursement from 80% to 50% January 2017.

Overall, the Sewer Lateral Fund is looking better than what was budgeted.

**5. Public Safety Fund**

e. Revenues

Public Safety Sales Tax revenues are at \$312,250; we have budgeted a total of \$500,000 for FY 2018, representing the projected revenue for seven months since the tax was implemented in late 2017.

f. Expenditures

There are no expenditures at this time.

I would be pleased to respond to any questions.



**City of Creve Coeur**  
**Statement of Revenues and Expenditures**  
**As of March 31, 2018**  
**FY 2018**

	<b>Annual Budget</b>	<b>Adjusted Budget</b>	<b>YTD Actual</b>	<b>YTD Encumb</b>	<b>2018 Actual As % of Adjusted Budget</b>	<b>2017 3rd Qtr Actual</b>	<b>2017 Actual As % of Budget</b>
<b><u>General Fund Revenues:</u></b>							
Property Taxes	552,000	552,000	388,460		70.4%	424,403	75.4%
Utility Taxes	5,862,000	5,862,000	4,603,069		78.5%	4,384,894	73.2%
Intergovernmental	7,293,000	6,643,000	5,094,968		76.7%	4,870,821	71.2%
Licenses and Permits	977,650	977,650	912,810		93.4%	774,102	85.0%
Charges for Municipal Services	103,060	103,060	67,348		65.3%	72,583	61.8%
Municipal Court	600,000	600,000	342,433		57.1%	451,114	69.4%
Interest Revenue	210,000	210,000	207,547		98.8%	140,151	80.1%
Other Revenues	325,268	325,268	228,701		70.3%	304,853	100.1%
<b>Total Revenues</b>	<b>15,922,978</b>	<b>15,272,978</b>	<b>11,845,337</b>		<b>77.6%</b>	<b>11,422,920</b>	<b>73.5%</b>
<b><u>General Fund Expenditures:</u></b>							
Legislative Services	474,982	474,982	341,159	5,672	71.8%	311,983	76.1%
Administrative Services	1,076,511	1,076,511	613,480	232,948	57.0%	598,682	48.8%
Finance Department	573,632	573,632	448,474	0	78.2%	457,098	73.8%
Municipal Court	258,351	258,351	170,446	9,833	66.0%	216,113	63.7%
InterDepartmental	495,901	495,901	395,693	1,353	79.8%	450,702	80.9%
Community Services	118,342	118,342	78,085	0	66.0%	66,696	55.1%
Maint. of Municipal Prop.	355,303	355,303	235,299	34,471	66.2%	265,813	68.5%
Police Department	7,477,500	7,477,500	5,332,771	273,488	71.3%	5,069,204	69.5%
Public Works - Admin.	617,035	617,035	421,669	1,954	68.3%	402,967	74.2%
Street Maintenance	1,669,477	1,704,477	1,115,235	111,391	65.4%	1,141,039	66.9%
Health and Environment	774,500	774,500	553,308	191,286	71.4%	518,787	63.7%
Park Maintenance	516,730	516,730	319,234	25,451	61.8%	294,776	56.1%
Community Development	1,472,994	1,472,994	1,092,042	5,107	74.1%	1,005,895	71.3%
<b>Total Expenditures</b>	<b>15,881,258</b>	<b>15,916,258</b>	<b>11,116,894</b>	<b>892,956</b>	<b>69.8%</b>	<b>10,799,754</b>	<b>67.7%</b>
<b>Total Operating Surplus (-Deficit)</b>	<b>41,720</b>	<b>(643,280)</b>	<b>728,443</b>			<b>623,166</b>	
<b>Transfers To Other Funds</b>	<b>525,000</b>	<b>525,000</b>	<b>1,000,000</b>			<b>0</b>	
<b>Operating Revenues Over (under) Expenditures</b>	<b>(483,280)</b>	<b>(1,168,280)</b>	<b>(271,557)</b>			<b>623,166</b>	

**City of Creve Coeur  
Statement of Revenues and Expenditures  
As of March 31, 2018  
FY 2018**

	<b>Annual Budget</b>	<b>Adjusted Budget</b>	<b>YTD Actual</b>	<b>YTD Encumb</b>	<b>2018 Actual As % of Adjusted Budget</b>	<b>2017 3rd Qtr Actual</b>	<b>2017 Actual As % of Budget</b>
<b><u>Municipal Enterprise Fund Revenues:</u></b>							
Golf Course	385,350	385,350	219,893		57.1%	225,586	56.2%
Food Service	56,000	56,000	39,798		71.1%	36,923	67.1%
Ice Arena	614,995	614,995	563,694		91.7%	585,576	106.7%
Other Revenues	700	700	708		101.1%	8,041	108.0%
Capital Contribution	0	0	0		0.0%	0	0.0%
<b>Total Revenue</b>	<b>1,057,045</b>	<b>1,057,045</b>	<b>824,092</b>	<b>0</b>	<b>78.0%</b>	<b>856,126</b>	<b>85.1%</b>
<b><u>Municipal Enterprise Fund Expenditures:</u></b>							
Golf Course	489,653	489,653	375,398	1,061	76.7%	348,747	67.0%
Food Service	41,010	41,010	27,819	3,353	67.8%	30,230	71.5%
Ice Arena	528,588	532,483	365,711	13,073	68.7%	363,955	76.4%
Depreciation	0	0			0.0%	0	0.0%
<b>Total Expenditures</b>	<b>1,059,251</b>	<b>1,063,146</b>	<b>768,928</b>	<b>17,487</b>	<b>74.0%</b>	<b>742,932</b>	<b>71.5%</b>
<b>Total Operating Surplus (-Deficit)</b>	<b>(2,206)</b>	<b>(6,101)</b>	<b>55,164</b>			<b>113,194</b>	
<b>Transfers to other Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	
<b>Operating Revenues Over (Under) Expenditures</b>	<b>(2,206)</b>	<b>(6,101)</b>	<b>55,164</b>			<b>113,194</b>	

**City of Creve Coeur  
Statement of Revenues and Expenditures  
As of March 31, 2018  
FY2018**

	<b>Annual Budget</b>	<b>Adjusted Budget</b>	<b>YTD Actual</b>	<b>YTD Encumb</b>	<b>2018 Actual As % of Adjusted Budget</b>	<b>2017 3rd Qtr Actual</b>	<b>2017 Actual As % of Budget</b>
<b><u>Capital Improvement Fund Revenues:</u></b>							
Intergovernmental	2,108,030	2,108,030	1,611,929	0	76.5%	1,579,858	76.1%
Interest Revenue	7,500	7,500	2,797	0	37.3%	1,148	76.6%
Other Revenues	427,045	933,160	66,336	0	7.1%	139,408	10.7%
<b>Total Revenues</b>	<b>2,542,575</b>	<b>3,048,690</b>	<b>1,681,062</b>	<b>0</b>	<b>55.1%</b>	<b>1,720,414</b>	<b>51.0%</b>
<b><u>Capital Improvement Fund Expenditures:</u></b>							
Building & Improvements	95,000	95,000	0	0	0.0%	77,840	20.5%
Park Development Projects	330,000	884,022	672,055	34,330	76.0%	87,760	44.8%
Storm water Projects	320,000	330,549	142,836	6,133	43.2%	160,651	34.9%
Street Overlay/Repair	2,213,000	3,572,200	2,000,807	833,551	56.0%	2,165,972	72.7%
Capital Equipment	484,638	406,703	196,976	186,348	48.4%	203,531	54.3%
<b>Total Expenditures</b>	<b>3,442,638</b>	<b>5,288,474</b>	<b>3,012,674</b>	<b>1,060,361</b>	<b>57.0%</b>	<b>2,695,754</b>	<b>61.4%</b>
<b>Total Operating Surplus (-Deficit)</b>	<b>(900,063)</b>	<b>(2,239,784)</b>	<b>(1,331,612)</b>			<b>(975,339)</b>	
<b>Transfers in from General Fund</b>	<b>525,000</b>	<b>525,000</b>	<b>0</b>			<b>0</b>	
<b>Operating Revenues Over (Under) Expenditures</b>	<b>(375,063)</b>	<b>(1,714,784)</b>	<b>(1,331,612)</b>			<b>(975,339)</b>	