

Please return this form to along with two sets of plans to:  
City of Creve Coeur, Building Department  
300 North New Ballas Road  
Creve Coeur, MO 63141



Permit #	_____
Permit Fee	\$ 200.00
Escrow	\$ 2000.00

City of Creve Coeur  
Demolition Permit and Guidelines

Application Date \_\_\_\_\_ Residential demo \_\_\_\_\_ Commercial demo \_\_\_\_\_

Date for Demolition to begin: \_\_\_\_\_

Property Owner Name \_\_\_\_\_

Property Owner Address \_\_\_\_\_

Property Owner Phone \_\_\_\_\_ Email \_\_\_\_\_

Contractor Name \_\_\_\_\_

Contractor Address \_\_\_\_\_

Contractor Phone \_\_\_\_\_ Email \_\_\_\_\_

Contractor Name \_\_\_\_\_

Applicant does hereby make application to demolish the structure located at:

Please check all that apply:  Entire structure  Swimming Pool  Septic System  
 Accessory Structures  Potable Well  Interior demolition

- Demolition work shall be completed within thirty (30) days after the date of permit issuance.
- Required Inspections: (1) Pre-Demo, (2) Pre-Backfill and (3) Final Inspection

\_\_\_\_\_  
Applicant Signature (Owner / Contractor)

Reviewed By \_\_\_\_\_

Building Code Official \_\_\_\_\_ Date Issued \_\_\_\_\_

Please return form to:  
Community Development Department  
Building Division  
300 N New Ballas  
Creve Coeur, Mo. 63141



City of Creve Coeur  
Demolition Permit Requirements

**Two complete copies of the following:**

1. Complete the **Demolition Permit Application** in full.
2. **Written utility disconnect notices:**
  - a) Ameren UE
  - b) Laclede Gas
  - c) Missouri American Water (licensed plumber required to destroy tap)
    - *Excavation permit required from the Creve Coeur Dept. of Public Works if in ROW*
    - *Applicant must provide St. Louis County PERMIT number for plumbing permit*
  - d) Metropolitan Sewer District (licensed plumber required to destroy connection at the wye of the main sanitary sewer line.)
    - *Excavation permit required from the Creve Coeur Dept. of Public Works if in ROW*
    - *Applicant must provide St. Louis County PERMIT number for plumbing permit*
  - e) 1-800-DIG-RITE confirmation number.
3. **Asbestos abatement** report / permit from St. Louis County. Contact Keith Street at St. Louis County, 615-8913, for further information. See attached form.
4. **Waste Disposal Authorization** from St. Louis County. Contact Alan Reinhardt at St. Louis County, 615-4112, for further information.
5. **Potable wells must be properly sealed** by a licensed well drilling company and reported to the Department of Natural Resources in Rolla, MO.
6. **Septic Systems shall be destroyed by a licensed plumber:**
  - a) Septic tank shall be evacuated by a licensed special waste hauler.
  - b) Septic tank shall be completely removed and hauled away.
7. **Provide a site plan which shows the following:**
  - a) All property lines, building address and all right-of-ways
  - b) All buildings / structures / sidewalks to be removed
  - c) Locate trees to be preserved and provide temporary fence at drip line
  - d) Locate trees to be removed
  - e) Show location of ingress and egress for equipment / trucks
  - f) Temporary construction access (when existing curb cut / driveway not used) must obtain temporary road permit from the Creve Coeur Department of Public Works
8. **Provide enlarged details or notes which address the following:**
  - a) **Site protection** – excavations, trenches, debris piles shall be fenced with a 48" safety fence at any time the site is unattended. Support rods located 10' O.C. minimum.
  - b) **Erosion Control** – siltation control shall be established to prevent damage to adjacent public and/or private property. Provide detail of siltation control method.
  - c) **Site Restoration** – method of re-vegetation, finish grade to 3:1 slope or less.
    - Site shall not be required to be restored if building permit and construction activity begins within thirty (30) days of demolition.
    - Backfill of excavations shall not include ANY wood or construction debris. All fill material shall be clean dirt or rock unless prior approval for alternative fill material is granted by the Building Official (Steve Unser, 872-2500).
    - Repair of R.O.W. if necessary.
  - d) No **heavy equipment** shall be loaded or unloaded on public street or right of way without prior approval from the Creve Coeur Department of Public Works.
  - e) **Dust Control** – method of controlling blowing and drifting debris shall be specified by the Building Department. Debris may be required to be watered-down while loading. Permit to tap hydrant required on site.
  - f) **Project Schedule** – provide a detailed estimate of starting date, working dates, inspection dates and completion date.

**ALL REQUIREMENTS OUTLINED ABOVE SHALL BE SATISFACTORILY ADDRESSED PRIOR TO THE ISSUANCE OF A DEMOLITION PERMIT. FAILURE TO INCLUDE THE NECESSARY INFORMATION WILL RESULT IN A DELAY IN PERMIT ISSUANCE.**



# IMPORTANT NOTICE



## DEMOLITION PERMIT INSPECTIONS

\*Please call 314-872-2521 to request inspections. Inspections need to be requested by 4PM on a week day in order to be inspected the next week day.

### Pre Demo Inspection \_\_\_\_\_

- Call for pre-inspection prior to the start of demolition to verify:
  1. Siltation control is in place.
  2. Trees to be preserved are protected.
  3. The existing condition of the right of way.
  4. Any hazardous materials (paints, thinners, motor oil, etc.) have been removed from inside the structure. City inspector will need have access to the inside of the structure.

### Pre Backfill Inspection \_\_\_\_\_

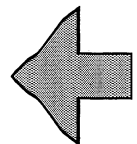
- Call for pre-backfill inspection after all debris has been removed from site and excavation is ready to be backfilled. Backfill material must be on site and available for inspection.

### Final Inspection \_\_\_\_\_

- Call for final inspection when finish grading and site restoration has been completed. All heavy equipment must be off site or on-trailer at this time. Right of way is to be clean and undamaged.

#### NOTE:

- All inspections must be attended by a demolition contractor representative.
- This permit sign-off sheet and city approved plans must be on-site and available at all inspections.



**Site shall be restored and revegetated if new construction does not begin within 30 days from the date of demolition completion.**

**Restoration shall include :**

- **No slope greater than 3:1**
- **Finish grading to eliminate areas where water would accumulate.**
- **Seed and straw, watered in.**
- **All safety fencing removed.**

**Demolition escrow shall not be released until site is restored OR a building permit for new construction has been issued.**

# SAMPLE DEMOLITION SITE PLAN

421 Haley Avenue

1. House, garage and shed to be demolished
2. Basement trenches to be fenced if left unattended
3. Backfill to be clean dirt

